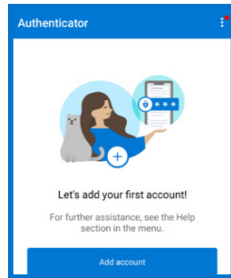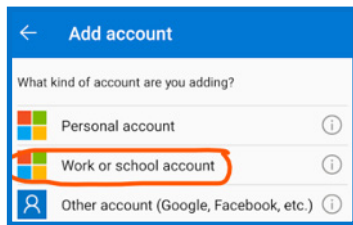# MICROSOFT AUTHENTICATOR APP
QUICK START GUIDE

1.) On your mobile device, download and install the Microsoft Authenticator app from your app store.
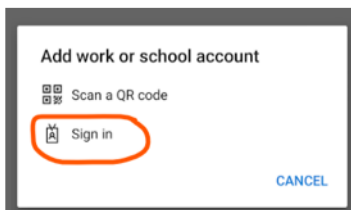
2.) Open the Microsoft Authenticator app and tap I **Agree** if prompted. Tap **Add Account**.
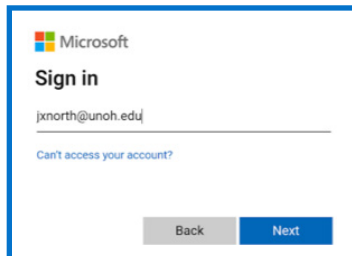
3.) Add Work or **School Account**

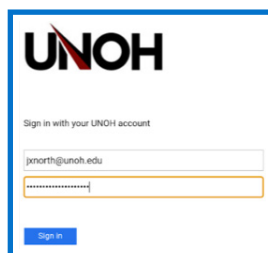**4.)** Tap the **Sign In** option if you are prompted. Otherwise, continue.

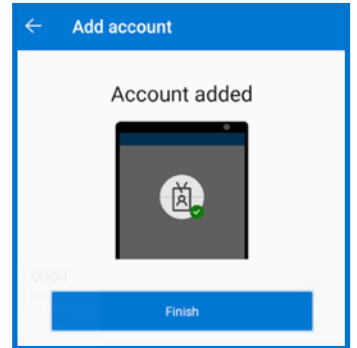**5.)** Enter your UNOH email address and click Next

6.) Enter your password and click **Sign In**.

Note: If you receive a verification code, or phone call, you will need to complete the verification process before proceeding.
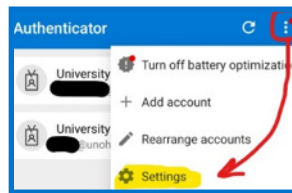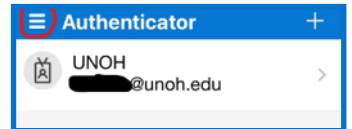
7.) Tap the Finish button

OPTIONAL:
To make the verification process easier, you can disable the App Lock feature in your mobile app.

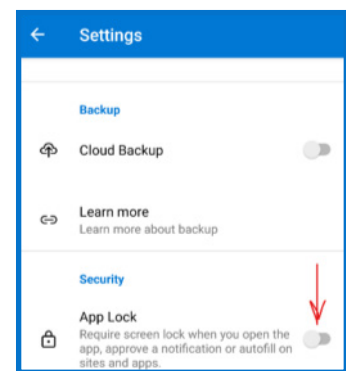Tap the menu icon in the Authenticator app, then tap Settings

ANDROID:

APPLE iOS:

Turn off the App Lock feature.

Need additional help? Submit a helpdesk ticket at https://support.unoh.edu/ticket/ and a technician will contact you during normal business hours.