## UNOH UNIVERSITY OF NORTHWESTERN OHIO

## REGISTER YOUR MOBILE PHONE QUICK START GUIDE

1.) Log into MyUNOH at https://my.unoh.edu

**2.)** On your first login, you will be prompted by the "Keep your account secure" dialog.

**Note:** If you do not receive this message, you can visit <u>https://aka.ms/setupsecurityinfo</u> and skip to step #4



3.) Click the "I want to set up a different method" link

**4.)** Select Phone from the drop-down list. Click Next.



## **5.)** Enter your mobile phone number, and select "Text me a code." Click Next

Kee	ep your account secure
Your organization require	es you to set up the following methods of proving who you are.
Phone	
You can prove who you are by answ	vering a call on your phone or texting a code to your phone.
What phone number would you like	e to use?
United States (+1)	✓ 4199998888
United States (+1)	✓ 4199998888
United States (+1)  Text me a code	✓ 4199998888
United States (+1)  Text me a code Call me Message and data rates may apply. and cookies statement.	419998888 Choosing Next means that you agree to the Terms of service and Privac
United States (+1)  Text me a code Call me Message and data rates may apply. and cooleis statement.	Chaosing Next means that you agree to the Terms of service and Privac Next Next

**6.)** When you receive the text verification code on your phone, enter it into the on-screen prompt. Click Next.

Keep your acco	unt secure
Your organization requires you to set up the follo	wing methods of proving who you are.
Phone	
We just sent a 6 digit code to +1 4199998888 Enter the coc 726840	e below.
Resend code	
	Back Next
want to set up a different method	Skin satur

**7.)** You have successfully registered your phone. Click Next.

Keep your account secure	е
Your organization requires you to set up the following methods of p	roving who you are.
Phone	
SMS verified. Your phone was registered successfully.	
	Next
	Skip setup

## 7.) Click Done

	Keep your account secure
	Your organization requires you to set up the following methods of proving who you are.
Succ	cess!
Great jo Default	bl You have successfully set up your security info. Choose "Done" to continue signing in. : sign-in method:
C	Phone +14199998888
	Done

Need additional help? Submit a helpdesk ticket at https://support.unoh.edu/ticket/ and a technician will contact you during normal business hours.